

Basic Obituary Template

NAME, AGE, of RESIDENCE, died (passed away, went to heaven, etc.) DATE (cause of death is optional).

HE/SHE was born (PLACE, DATE OF BIRTH to PARENTS). NAME graduated from SCHOOL and received DEGREE from SCHOOL. HE/SHE was married to SPOUSE'S NAME (date of wedding optional).

INSERT OPTIONAL BIOGRAPHICAL INFORMATION HERE

Employment history, accomplishments, organizations, activities, etc.

HE/SHE was survived by CHILDREN, GRANDCHILDREN, ETC. (make sure to separate each entry with a semicolon or it can get messy.)

Funeral arrangements will be held TIME, DATE, and PLACE.

Basic Obituary Information

- Full name of the deceased
- Age
- Date of birth
- City and state of residence where they were living when they passed away
- Name of significant other (alive or deceased)
- Time, date, and place of viewing/burial/wake/memorial service arrangements. If you don't have this information yet, you can write something like "Funeral Arrangements are being made by T.H. Robertson Funeral & Cremation Service and will be announced at a later date. This allows those who are interested to contact the funeral home for more information. If you have the obituary run for more than one day and you have finalized the arrangements, you can alter this line to include the details.

Optional Obituary Information

- PHOTOGRAPH. A photograph may or may not be included in an obituary. If you opt to include one in a newspaper obituary, you will need, at minimum, a wallet-sized photo of the individual alone. If the decedent is in a group photo, the picture quality may be hindered during cropping.
- City and state of birth
- City and state of other residences. This might be good to include if most of the person's life was spent living in a different place from where they died, if they lived in a town or city that was important to them, or if they were well known/did something notable in a previous town.
- Parent's names and residences. Some people only include these if they're still alive, but you can include the names as a tribute to the deceased parent(s).
- Children, Grandchildren, and Great-grandchildren and residences. If this list gets too long (remember, newspapers charge by the line), you can eliminate the names and

locations and just list the number of survivors. (ex. 8 grandchildren and 17 great-grandchildren)

- Special pets
- Activities. Include things like churches, clubs, organizations, volunteer groups, hobbies, and other things that were important to your loved one.
- Vocation and places of employment.
- Notable accomplishments.
- Degrees and schools attended.
- Military service, wars fought.
- Date of marriage.
- Personality traits & anecdotes, sayings they were well-known for saying.
- How they died. Most people don't give this information, but it's up to you.
- Where people should make a memorial contribution. If you'd rather people not send flowers, tell them where they can make the contribution. Think of what your loved one (not you) would want to support.